

Single Integrated Metadata Structure (SIMS)

Country: Greece

Compiling agency: ELSTAT

Domain name: Laid up Greek and foreign merchant ships of 100 GRT and over in Greek ports

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1. Contact	
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1.1 Contact organisation	Hellenic Statistical Authority (ELSTAT)
1.2 Contact organisation unit	Division of Trade and Services Statistics Maritime Transport Statistics Section
1.3 Contact name	Nikolaos Kouvaras
1.4 Contact person function	Transmission, collection and checks of questionnaires and data codification, compilation of data and quality checks on the results and tabulation of data to be published.

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2. Introduction

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The survey, on “Laid up Greek and foreign merchant ships of 100 GRT and over in Greek ports”, is conducted for national purposes and includes statistical data for all merchant ships irrespective of their flag, that are laying up in the ports of the country for any reason (repair, putting out of commission, confiscation, lack of freight, etc.). The survey is a census survey and the questionnaires that are sent by the Port Authorities, include data for all laid - up Greek merchant ships and those under foreign flags of 100 GRT and over in Greek ports.

3. Metadata update

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3.1 Metadata last certified	May 2015
3.2 Metadata last posted	May 2015
3.3 Metadata last update	May 2015

4. Statistical presentation

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4.1 Data description

The purpose of the survey on the «laid up Greek and foreign merchant ships of 100 GRT and over in Greek ports” is to statistically record the merchant ships that are laying up” in the Greek ports.

The reasons that merchant ships are being laid up, the time of their “laying up” and the port where the ships are laying up are recorded. The results of the survey are produced on a monthly and yearly basis. The survey is carried on since 1998 and it is conducted pursuant to the provisions of the Permanent Circular No 1 YEN/ΔΜΠ of the Ministry of Mercantile Marine dated 16/1/1975, which was replaced by the Permanent Joint Circular dated 15/4/1998, with retroactive effect since 1-1-1998.

4.2 Classification system

Geographical classification is based on NUTS 2.

4.3 Sector coverage

Water transport (Nace, H.50)

4.4 Statistical concepts and definitions

The variables and definitions are laid down in Circular 1 YEN/ΔΜΠ of the Ministry of Mercantile Marine, dated 16/1/1975, which was replaced by the Joint Circular dated 15/4/1998, with retroactive effect since 1/1/1998. The variables refer to the reasons and duration of the ships’ laying up and the port where they are laid-up. “Putting a ship out of commission” is when the ship is retired from active service due to various reasons and the duration of “Putting out of commission” could last for years and may take place in different ports. The reasons of putting a ship out of commission could vary each time (repair, inspection, lack of freight,, etc)

4.5 Statistical unit

The ship.

4.6 Statistical population

The total of laid up Greek and foreign merchant ships of 100 GRT and over in Greek ports.

4.7 Reference area
All the ports of Greece.
4.8 Time coverage
From 1998 onwards.
4.9 Base period
Not applicable.

5. Unit of measure Top
Number of ships and GRT.

6. Reference period Top
One calendar year, one month.

7. Institutional mandate Top
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7.1 Legal acts and other agreements
<p>The legal framework concerning the organization and operation of ELSTAT is as follows:</p> <ul style="list-style-type: none"> ➤ Law 3832/2010 (Government Gazette No 38, Issue A): "<i>Hellenic Statistical System Establishment of the Hellenic Statistical Authority (ELSTAT) as an Independent Authority</i>", as amended by article 90 paragraphs 8 and 9 of the Law 3842/2010 (Government Gazette No 58, Issue A): "<i>Restoration of fiscal justice, confrontation of tax evasion and other provisions</i>", by article 10 of the Law 3899/2010 (Government Gazette No 212, Issue A): "<i>Urgent measures for the implementation of the assistance program of the Greek Economy</i>", by article 45 of the Law 3943/2011 (Government Gazette No 66, Issue A): "<i>Combating tax evasion, staffing of auditing services and other provisions falling within the competence of the Ministry of Finance</i>", by article 22 paragraph 1 of the Law 3965/2011 (Government Gazette No 113, Issue A): "<i>Operations Reform of the Consignment and Loan Fund, Public Debt Management Agency, Public Enterprises and Government bodies, the establishment of the General Secretary of Public Property and other provisions</i>", by article first of the Law 4047/2012 (Government Gazette No 31, Issue A): "<i>Ratification of the Act of Legislative Content "Very urgent measures for the implementation of the Medium-term Fiscal Strategy 2012-2015 and of the State Budget for 2011" and of the Act of Legislative Content "Regulation of very urgent issues for the implementation of law 4024/2011 "Pension provisions, uniform pay scale - grading system, labour reserve and other provisions for the implementation of the Medium-term Fiscal Strategy Framework 2012-2015" and of issues falling within the competence of the Ministries of Administrative Reform and E-Governance, Interior, Finance, Environment, Energy and Climate Change, and of Education, Lifelong Learning and Religious Affairs and related to the implementation of the Medium-term Fiscal Strategy Framework 2012-2015" and other provisions</i>", by article 323 of the Law 4072/2012 (Government Gazette No 86, Issue A): "<i>Improvement of the business environment New corporate form - Trade Marks - Realtors - Regulating maritime, port and fishing matters and other provisions</i>" and by article 7 paragraph 1 of the Act of Legislative Content dated 18/11/2012 (Government Gazette No 228, Issue A): "<i>Financial rules and other provisions</i>", by Article 93 of the Law 4182/2013 (Government Gazette No 185, Issue A): "<i>Code of charitable estate, inheritances in abeyance and other provisions</i>", by Article 6 paragraph 8 of the Law 4244/2014 (Government Gazette 60, Issue A): "<i>Integration in Greek law of the Council Directive 2013/1/EU of 20 December 2012 amending Directive 93/109/EC as regards certain detailed arrangements for the exercise of the right to vote and stand as a candidate in elections to the European Parliament for citizens of the Union residing in a Member State of which they are not nationals and amendment of law 2196/1994 (A` 41) and other provisions</i>", by Article first subparagraph C.3 of the Law 4254/2014 (Government Gazette No

85, Issue A): “Measures for the support and development of the Greek economy, in the context of the implementation of Law 4046/2012, and other provisions of law” and by Article 33, paragraphs 5a and 5b of the Law 4258/2014 (Government Gazette No 94, Issue A): “Demarcation process and arrangements of matters for streams - arrangements of Urban Planning legislation and other provisions”.

- **Regulation on the Operation and Administration of the Hellenic Statistical Authority** (ELSTAT), 2012, (Government Gazette No 2390, Issue B, 28-8-2012)
- **Regulation (EC) No 223/2009 of the European Parliament and of the Council**, on the European statistics (Official Journal of the European Union L 87/164).
- **Article 14 of the Law 3470/2006** (Government Gazette No 132, Issue A): “National Export Council, tax regulations and other provisions”.
- **Article 3, paragraph 1c, of the Law 3448/2006** (Government Gazette No 57, Issue A): “For the further use of information coming from the public sector and the settlement of matters falling within the responsibility of the Ministry of Interior, Public Administration and Decentralization”.
- **European Statistics Code of Practice** adopted by the Statistical Programme Committee on 24 February 2005 and promulgated in the Commission Recommendation of 25 May 2005 on the independence, integrity and accountability of the national and Community statistical Authorities, after its revision, which was adopted on 28 September 2011 by the European Statistical System Committee.
- **Presidential Decree 226/2000** (Government Gazette No 195, Issue A): “Organization of the General Secretariat of the National Statistical Service of Greece”.
- **Articles 4, 12, 13, 14, 15 and 16 of the Law 2392/1996** (Government Gazette No 60, Issue A): “Access of the General Secretariat of the National Statistical Service of Greece to administrative sources and administrative files, Statistical Confidentiality Committee, settlement of matters concerning the conduct of censuses and statistical works, as well as of matters of the General Secretariat of the National Statistical Service of Greece”.
- Circular 1, dated 16/1/1975, which was replaced by the Joint Circular dated 15/4/1998, with retroactive effect since 1/1/1998.

7.2 Data sharing

No.

8. Confidentiality

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8.1 Confidentiality policy

The issues concerning the observance of statistical confidentiality by the Hellenic Statistical Authority (ELSTAT) are arranged by articles 7, 8 and 9 of the Law 3832/2010 as in force, by Articles 8, 10 and 11(2) of the Regulation on Statistical Obligations of the agencies of the Hellenic Statistical System and by Articles 10 and 15 of the Regulation on the Operation and Administration of ELSTAT.

More precisely:

ELSTAT disseminates the statistics in compliance with the statistical principles of the European Statistics Code of Practice and in particular with the principle of statistical confidentiality.

8.2 Confidentiality – data treatment

- ELSTAT protects and does not disseminate data it has obtained or it has access to, which enable the direct or indirect identification of the statistical units that have provided them by the disclosure of individual information directly received for statistical purposes or indirectly supplied from administrative or other sources. ELSTAT takes all appropriate preventive measures so as to render impossible the identification of individual statistical units by technical or other means that might reasonably be used by a third party. Statistical data that could potentially enable the identification of the statistical unit are disseminated by ELSTAT if and only if:
 - a) these data have been treated, as it is specifically set out in the Regulation on Statistical

Obligations of the agencies of the Hellenic Statistical System (ELSS), in such a way that their dissemination does not prejudice statistical confidentiality or

b) the statistical unit has given its consent, without any reservations, for the disclosure of data.

- The confidential data that are transmitted by ELSS agencies to ELSTAT are used exclusively for statistical purposes and the only persons who have the right to have access to these data are the personnel engaged in this task and appointed by an act of the President of ELSTAT.
- ELSTAT may grant researchers conducting statistical analyses for scientific purposes access to data that enable the indirect identification of the statistical units concerned. The access is granted provided the following conditions are satisfied:
 - a) an appropriate request together with a detailed research proposal in conformity with current scientific standards have been submitted;
 - b) the research proposal indicates in sufficient detail the set of data to be accessed, the methods of analyzing them, and the time needed for the research;
 - c) a contract specifying the conditions for access, the obligations of the researchers, the measures for respecting the confidentiality of statistical data and the sanctions in case of breach of these obligations has been signed by the individual researcher, by his/her institution, or by the organization commissioning the research, as the case may be, and by ELSTAT.
- Issues referring to the observance of statistical confidentiality are examined by the Statistical Confidentiality Committee (SCC) operating in ELSTAT. The responsibilities of this Committee are to make recommendations to the President of ELSTAT on:
 - the level of detail at which statistical data can be disseminated, so as the identification, either directly or indirectly, of the surveyed statistical unit is not possible;
 - the anonymization criteria for the microdata provided to users;
 - the granting to researchers access to confidential data for scientific purposes.
- The staff of ELSTAT, under any employment status, as well as the temporary survey workers who are employed for the collection of statistical data in statistical surveys conducted by ELSTAT, who acquire access by any means to confidential data, are bound by the principle of confidentiality and must use these data exclusively for the statistical purposes of ELSTAT. After the termination of their term of office, they are not allowed to use these data for any purpose.
- Violation of data confidentiality and/or statistical confidentiality by any civil servant or employee of ELSTAT constitutes the disciplinary offence of violation of duty and may be punished with the penalty of final dismissal.
- ELSTAT, by its decision, may impose a penalty amounting from ten thousand (10,000) up to two hundred thousand (200,000) euros to anyone who violates the confidentiality of data and/or statistical confidentiality. The penalty is always imposed after the hearing of the defense of the person liable for the breach, depending on the gravity and the repercussions of the violation. Any relapse constitutes an aggravating factor for the assessment of the administrative sanction.

9. Release policy

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9.1 Release calendar

No.

9.2 Release calendar access

No.

9.3 User access

Users have access to the survey data through the website of ELSTAT (www.statistics.gr) after having submitted electronically their request to the Division of Statistical Information and Publications (<http://www.statistics.gr/pls/apex/f?p=105:1030:3696101557020046::NO::>)

10. Frequency of dissemination

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The survey data meet national needs and the annual data are published four (4) months after the end of the year.

11. Dissemination format

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11.1 News release

No Press Releases are compiled.

11.2 Publications

No statistical publications.

11.3 On-line database

Users can be informed about most of the survey results electronically, through the following electronic address:

http://www.statistics.gr/portal/page/portal/ESYE/PAGE-themes?p_param=A1104

11.3.1 Data tables - consultations

Total access to the website as regards the above survey for the year 2014 amounts to zero (0) hits of showing pages (total hits).

11.4 Micro-data access

Microdata are made available to users after their submitting a request to the:

Division of Statistical Information and Publications

46, Peireos and Eponiton Str.,

18510 Piraeus

Tel: +30 213 135 2173

Fax: +30 213 135 2022

e-mail: data.dissem@statistics.gr

For confidentiality reasons, access to microdata is granted to users only under strict conditions and by always adhering to the relevant procedure.

11.5 Other

<http://dlib.statistics.gr/portal/page/portal/ESYE/>

11.5.1 Metadata – consultations

Total access to the website as regards the above survey for the year 2014 amounts to zero (0) hits of showing pages (total hits).

12. Accessibility of documentation

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12.1 Documentation on methodology

The methodology of the survey is compiled by ELSTAT:

Circular 1, dated 16/1/1975, which was replaced by the Joint Circular dated 15/4/1998, with retroactive effect since 1/4/1998.

12.1.1 Metadata completeness - rate

Metadata completeness rate is 97%.

12.2 Quality documentation

The quality is documented through the processes for checking data, correcting errors and checking the tables.

13. Quality management

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13.1 Quality assurance

Quality assurance controls mainly refer to the responsiveness of the respondents, logical and quality checks on primary data, computerized checks and the checks on the produced data.

Moreover, in order to ensure the quality of data, all the procedures that are described in the quality policy of and the circulars on the Quality Policy of ELSTAT are followed:

http://www.statistics.gr/portal/page/portal/ESYE/BUCKET/General/ELSTAT_Quality_Policy_EN.pdf.

http://www.statistics.gr/portal/page/portal/ESYE/BUCKET/General/ELSTAT_quality_guidelines.pdf

13.2 Quality assessment

As regards the quality of the results of the survey on laid up Greek and foreign merchant ships of 100 GRT and over in Greek ports, during the collection and processing of data, logical checks are carried out and any errors are duly corrected.

14. Relevance

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14.1 User needs

Users are mostly individual users or agencies involved with maritime transport for educational, vocational, scientific, research and other purposes.

14.2 User satisfaction

Information on users' profile and user satisfaction and other relevant information are available in the Library's Newsletter, posted at the following link:

<http://www.statistics.gr/portal/page/portal/ESYE/PAGE-conferences>

14.3 Completeness

The completeness of the survey is 100%.

15. Accuracy and reliability

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15.1 Overall accuracy

The survey is a census survey and the main source of errors is non-sampling error.

15.2 Sampling error

No sampling errors, because the survey is a census survey.

15.3 Non-sampling error

Non-response errors refer to the response rate of the Port Authorities. In most of the cases, errors are due to the inappropriate filling in of questionnaires by the administrative sources; these errors are checked and are duly corrected.

15.3.1 Coverage error

No coverage errors because the survey is a census survey.

15.3.1.1 Over-coverage – rate

No over-coverage.

15.3.1.2 Common units – proportion

No.

15.3.2 Measurement error

There are some errors in the data from the port authorities, which after communication with them, are duly corrected.

15.3.3 Non response error

There are no non response errors. The response of the responding agencies is checked.

15.3.4 Processing error

After data entry, the data are checked.

15.3.5 Model assumption error

No., No model is implemented.

16. Timeliness and punctuality

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16.1 Timeliness

The survey data meet national needs and the annual data are published, approximately, four (4) months after the end of the year.

16.2 Punctuality

The data are usually published on time and the statistical product is up-to-date.

17. Comparability

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17.1 Comparability – geographical

The data are comparable throughout Greece.

17.2 Comparability over time

The data are checked regarding their comparability over time by the Hellenic Statistical Authority. The reason of All laid up merchant ships are recorded and monitored from month to month and from year to year. The progress of the laid up ships is checked over time.

18. Coherence

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18.1 Coherence cross-domain

There are no other relevant data from other sources or agencies of the Hellenic Statistical System concerning this survey.

18.1.1 Coherence – sub annual and annual statistics

The data on laid up ships are coherent and any discrepancies observed are examined and corrected.

18.1.2 Coherence – National Accounts

No other relevant data are compiled by National Accounts concerning the data on laid up ships.

18.2 Coherence – internal

The data are characterized by internal coherence (between time series and between variables).

19. Cost and burden

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Not estimated.

20. Data revision

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20.1 Revision policy

The data are revised in compliance with the Revision Policy of ELSTAT.

http://www.statistics.gr/portal/page/portal/ESYE/BUCKET/General/ELSTAT_Revisions_Policy_22_5_2013_EN.pdf

20.2 Revision practice

The revision policy of ELSTAT is implemented.

21. Statistical processing

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21.1 Source data

The primary data of the survey derive from the Port Authorities. The collected data are census data and refer to the laid up ships throughout Greece, pursuant to the Circular dated 15/4/1998 replacing Circular No 1 of the Ministry of Mercantile Marine of 16/1/1975 with retroactive effect since 1/1/1998. These data are sent through the questionnaires completed by the Port Authorities and refer to all the Greek and foreign laid up merchant ships of 100GRT and over for various reasons (repair, inspection, lack of freighting, putting out of commission, etc).

21.2 Frequency of data collection

Data are collected on a monthly basis.

21.3 Data collection

ELSTAT, Division of Trade and Services Statistics /Maritime Transport Statistics Section, sends the questionnaires to the involved agencies and then it collects the necessary data by post. These data are sent by the Port Authorities and refer to Greek and under foreign flag laid up merchant ships of 100 GRT and over in Greek ports for various reasons (repair, inspection, lack of freight, putting out of commission, etc).

21.4 Data validation

The primary data undergo logical checks, consistency checks and checks as regards their chronological consistency. By means of logical and quality checks any errors are duly corrected.

21.5 Data compilation

The data, after having been collected, undergo logical checks, they are processed, tabulated and finally the

final data are published.

21.5.1 Imputation – rate

Not applicable, the survey is a census survey.

21.6 Adjustment

No adjustment.

21.6.1 Seasonal adjustment

Not applicable.

22. Comment

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