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Domain name: SURVEY ON PRISON ESTABLISHMENTS

ELSTAT metadata Reference metadata 1. Contact 2. Metadata update 3. Statistical presentation 4. Unit of measure 5. Reference period 6. Institutional mandate 7. Confidentiality 8. Release policy 9. Frequency of dissemination 10. Dissemination format 11. Accessibility of documentation 12. Quality management 13. Relevance 14. Accuracy and reliability 15. Timeliness and punctuality 16. Comparability 17. Coherence 18. Cost and burden 19. Data revision 20. Statistical processing 21. Comment

1.	Contact	<u>Top</u>
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2. Metadata update		
2.1 Metadata last certified	October 2012	
2.2 Metadata last posted	October 2012	
2.3 Metadata last update	October 2012	

3. Statistical presentation

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3.1 Data description

The Directors of the prison establishments transmit on a quarterly basis the statistical questionnaires concerning the convicts who were released during the reference quarter, as well as the statistical questionnaires concerning the persons on trial and those detained for debts. The statistical questionnaires for the prisoners who were in prison on the 31st December are transmitted to ELSTAT within the next January.

3.2 Classification system

Occupation is classified according to the national classification of occupations "STEP-92", which is the Greek version of the International Classification of Occupations- ISCO-88(Com), at one-digit level.

Citizenship is classified in accordance with a special classification used for the Survey on Prison Establishments.

The place of usual residence is classified in accordance with the Register of Settlements of the 2011 Population Census.

Educational attainment is classified in accordance with a specific classification used in the Survey on Prison Establishments.

Offences are classified according to the categories of Greek Penal Code (the Greek Criminal Law).

3.3 Sector coverage

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3.4 Statistical concepts and definitions

- 1) **Judicial prisons:** in judicial prisons convicts who serve a sentence up to one year are usually kept. Specific departments of these prisons are designated for: a) persons on trial for misdemeanour or serious crime, b) persons detained for debts, c) convicts for periodic penalty payment or judicial costs (legal expenses), d) persons sentenced to detention and e) non-nationals on extradition. In addition, in a special department of these prisons the following categories of prisoners are kept: a) dangerous cases of recidivism, b) persons sentenced for criminal negligence irrespective of the penalty, c) persons convicted for the first time, serving an up-to-one-year sentence, d) juvenile convicts until their transportation to a Juvenile correction establishment, e) persons on trial younger than 21 years old, f) women on trial and women sentenced to imprisonment up to tree months.
- 2) **Correction prisons**: they include: a) closed prisons for persons sentenced to life imprisonment, conditional imprisonment or imprisonment up to one year, b) rural prisons for convicts with good command and irrespective of their sentence, who are physically and physiologically capable for rural works.
- 3) **Juvenile correction establishments**: rural or artisanary establishments for juveniles until the age of 21 and for special cases until the age of 25 when the convicts have given proof for their correction.
- 4) **Therapy and detention establishments**: they keep inmates with physical of physiological diseases who need special therapeutic treatment and detention.
- 5) **Juvenile Reformatory establishments**: establishments having male or female inmates of elementary educational attainment or vocation training, above the age of 7 years old but under the age of 17.

3.5 Statistical unit

Persons on trial or convicts who were sentenced during the reference year, as well as persons on trial or convicts imprisoned on the 31st December of the reference year.

3.6 Statistical population

The total of persons on trial or convicts who were sentenced during the reference year, as well as the total of persons on trial or convicts imprisoned on the 31st December of the reference year in all the prison establishments of Greece.

3.7 Reference area

The survey covers all the prison establishments of Greece.

3.8 Time coverage

The survey on prison establishments has been producing results 1956, on a yearly basis.

3.9 Base period

Not applicable.

4. Unit of measure

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- 1. The number of persons on trial or convicts who were sentenced during the reference year.
- 2. The number of persons on trial or convicts imprisoned on the 31st December of the reference year.

5. Reference period

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One calendar year.

6. Institutional mandate

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6.1 Legal acts and other agreements

The legal framework concerning the organization and operation of ELSTAT is as follows:

Law 3832/2010 (Government Gazette No 38, Issue A): "Hellenic Statistical System Establishment of the Hellenic Statistical Authority (ELSTAT) as an Independent Authority", as amended by article 90 paragraphs 8 and 9 of the Law 3842/2010 (Government Gazette No 58, Issue A): "Restoration of fiscal justice, confrontation of tax evasion and other provisions", by article 10 of the Law 3899/2010 (Government Gazette No 212, Issue A): "Urgent measures for the implementation of the assistance program of the Greek Economy", by article 45 of the Law 3943/2011 (Government Gazette No 66, Issue A): "Combating tax evasion, staffing of auditing services and other provisions falling within the competence of the Ministry of Finance", by article 22 paragraph 1 of the Law 3965/2011 (Government Gazette No 113, Issue A): "Operations Reform of the Consignment and Loan Fund, Public Debt Management Agency, Public Enterprises and Government bodies, the establishment of the General Secretary of Public Property and other provisions" and by article 51 of the Law 4021/2011 (Government

Gazette No 218, Issue A): "Enhanced measures for the supervision and restructuring of Credit Institutions – Regulation of issues of financial nature – Ratification of the European Financial Stability Facility (EFSF) Framework-Agreement and its amendments and other provisions."

- Regulation (EC) No 223/2009 of the European Parliament and of the Council, on the European statistics (Official Journal of the European Union L 87/164).
- Article 14 of the Law 3470/2006 (Government Gazette No 132, Issue A): "National Export Council, tax regulations and other provisions".
- Article 3, paragraph 1c, of the Law 3448/2006 (Government Gazette No 57, Issue A): "For the further use of information coming from the public sector and the settlement of matters falling within the responsibility of the Ministry of Interior, Public Administration and Decentralization".
- European Statistics Code of Practice adopted by the Statistical Programme Committee on 24 February 2005 and promulgated in the Commission Recommendation of 25 May 2005 on the independence, integrity and accountability of the national and Community statistical Authorities, after its revision, which was adopted on 28 September 2011 by the European Statistical System Committee.
- Presidential Decree 226/2000 (Government Gazette No 195, Issue A): "Organization of the General Secretariat of the National Statistical Service of Greece".
- Articles 4, 8, 9, 10, 12, 13, 14, 15 and 16 of the Law 2392/1996 (Government Gazette No 60, Issue A):
 "Access of the General Secretariat of the National Statistical Service of Greece to administrative sources
 and administrative files, Statistical Confidentiality Committee, settlement of matters concerning the
 conduct of censuses and statistical works, as well as of matters of the General Secretariat of the National
 Statistical Service of Greece".

Moreover, the Survey on Prison Establishments is governed by the Joint Ministerial Decision No 10498/B115/16.05.1963.

6.2 Data sharing

None

7. Confidentiality

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7.1 Confidentiality policy

The issues concerning the observance of statistical confidentiality by the Hellenic Statistical Authority (ELSTAT) are arranged by articles 6, 7 and 8 of the Law 3832/2010, as amended by article 90 paragraph 8 of Law 3842/2010 and by article 10 of Law 3899/2010, as well as by article 8 of Law 2392/1996, which was brought back into force, in accordance with article 90 paragraph 8 of Law 3842/2010.

Furthermore, ELSTAT disseminates the statistics in compliance with the statistical principles of the European Statistics Code of Practice and in particular with the principle of statistical confidentiality.

7.2 Confidentiality – data treatment

ELSTAT protects and does not disseminate data it has obtained or it has access to, which enable the direct or indirect identification of the statistical units that have provided them by the disclosure of individual information directly received for statistical purposes or indirectly supplied from administrative or other sources. ELSTAT takes all appropriate preventive measures so as to render impossible the identification of individual statistical units by technical or other means that might reasonably be used by a third party. Statistical data that could potentially enable the identification of the statistical unit are disseminated by ELSTAT if and only if:

- a) These data have been treated, as it is specifically set out in the Regulation on Statistical Obligations of the agencies of the Hellenic Statistical System (ELSS), in such a way that their dissemination does not prejudice statistical confidentiality or
- b) the statistical unit has given its consent, without any reservations, for the disclosure of data.

The confidential data that are transmitted by ELSS agencies to ELSTAT are used exclusively for statistical purposes and the only persons who have the right to have access to these data are the personnel engaged in this task and appointed by an act of the President of ELSTAT.

The Statistical Confidentiality Committee (SCC) operating in ELSTAT, examines issues referring to the observance of statistical confidentiality. Within its competence is to recommend on:

- the level of detail at which statistical data can be disseminated, so as the identification, either directly or indirectly, of the surveyed statistical unit is not possible;
- the anonymization criteria for the microdata provided to users;
- the granting to researchers access to confidential data for scientific purposes.

8. Release policy

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8.1 Release calendar

There is no predefined release date for the survey results. The final results of the survey are published one year after the end of the reference year.

8.2 Release calendar access

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8.3 User access

The data are released concomitantly to all users when the tables are posted on the webpage of ELSTAT, http://www.statistics.gr, and at the link "Statistical Themes > Justice > Prison Establishments".

Equal access of all users to data is governed by the European Statistics Code of Practice by respecting scientific independence and in an objective, professional and transparent manner in which all users are treated equitably.

9. Frequency of dissemination

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The final results of the survey are published one year after the end of the reference year.

10. Dissemination format

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10.1 News release

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10.2 Publications

A. The "**Statistical Yearbook of Greece**" is available for a fee to subscribers and upon request to the Hellenic Statistical Authority.

Final annual results are published pertaining to the following:

- a. Persons sentenced by age group and gender
- b. Persons sentenced by family status
- c. Persons sentenced by educational attainment
- d. Persons sentenced by type of sentence
- e. Traffic of Persons sentenced and reasons of their release
- f. Persons sentenced by main offenses committed
- g. Persons sentenced by main countries of citizenship and traffic of persons on trial

B. The "Concise Yearbook of Greece" is available for a fee to subscribers and upon request to the Hellenic Statistical Authority.

Final annual results are published pertaining to the following:

- a. Persons sentenced by type of sentence
- b. Traffic of persons sentenced and reasons of their release
- c. Persons sentenced by main countries of citizenship
- d. Traffic of persons on trial

All the above publications are available at:

Statistical Information and Publications Division

46, Pireos & Eponiton str, P.O. BOX 80847, Postal Code 18510 Piraeus

Tel. (+30) 213-1352173, FAX: (+30) 213-1352022

- e-mail: data.dissem@statistics.gr

10.3 On-line database

The on-line database is available on the website of the Hellenic Statistical Authority: http://www.statistics.gr/portal/page/portal/ESYE/PAGE-database

10.4 Micro-data access

Microdata are made available to users after their submitting a request to the:

Division of Statistical Information and Publications

46. Peireos and Eponiton Str..

18510 Piraeus

Tel: +30 213 135 2023/ 2022/ 2346/ 2308

Fax: +30 213 135 2819/2312 e-mail: data.dissem@statistics.gr

Confidentiality of data is always ensured (see chapter 7).

10.5 Other

A number of tabulated data are available to all users on the portal of ELSTAT at the following link: http://dlib.statistics.gr/portal/page/portal/ESYE/

Furthermore, more tabulated data are made to users after their submitting a request to the:

Division of Statistical Information and Publications

46, Peireos and Eponiton Str.,

18510 Piraeus

Tel: +30 213 135 2023/ 2022/ 2346/ 2308

Fax: +30 213 135 2819/2312 e-mail: data.dissem@statistics.gr

Confidentiality of data is always ensured (see chapter 7).

11. Accessibility of documentation

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11.1 Documentation on methodology

No

11.2 Quality documentation

No

12. Quality management

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12.1 Quality assurance

Quality controls and validation of data are carried out during the whole process of the compilation of statistics: from the data collection stage to the final compilation of the tables.

First of all, well-trained and experienced staff is utilized for all the stages of the compilation of statistic that is, for data collection (including communication with prison establishments), initial checks, data entry and final checks, which are conducted after the tabulation of data. This way, the personnel have a comprehensive and longitudinal image of the prison establishments under their responsibilities.

Data are validated either before or after data entry by means of logical checks. During data processing the data are checked in order to identify and correct any errors. When big differences are identified in the number of judicial decisions in comparison with the previous year, data are further investigated, in cooperation with the competent prison establishment in order to confirm that it is an error or it is about a real deviation.

At the same time, a check is carried out in order to verify whether all the questionnaires have been collected from all the prison establishments of Greece and whether all the variables of the questionnaires have been filled in correctly. In case such kind of problems arises, the involved prison establishments are contacted (by letter of by phone).

12.2 Quality assessment

After all the above checks, cross-checks and comparisons taking place in every stage, the correction of any errors and the necessary adjustments, the produced results are considered high quality results.

13. Relevance

13.1 User needs

The main users of the survey are: the Ministry of Justice, Transparency and Human Rights, the Ministry of Public Order, the University of Thessaloniki (Law School), The University of Athens (Law School), Panteion University of Social and Political Sciences, Democtriteion University (Law School), university students, researchers, the Organisation for Intellectual Property, Eurostat and the UN.

13.2 User satisfaction

Users' needs are monitored on a regular basis by the Section of Justice and Public Order Statistics with the aim of satisfying users' needs. Generally, there is a good cooperation and immediate response to users' needs.

At the same time, the Section of Dissemination of Statistical Information conducts a user satisfaction survey every six months.

http://www.statistics.gr/portal/page/portal/ESYE/BUCKET/General/library news letter.pdf

13.3 Completeness

On the basis of users' needs, completeness is considered satisfactory.

14. Accuracy and reliability

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14.1 Overall accuracy

Since the survey is a census survey, any non-sampling errors (non-response or processing errors) are identified by means of appropriate checking and are duly corrected, in cooperation with the prison establishments, thus producing high accuracy results.

14.2 Sampling error

No sampling errors, because the survey is a census survey and data are collected from administrative data sources.

14.3 Non-sampling error

Non-response errors are due to the fact the some of the administrative sources do not return the questionnaires and in these cases there is a contact with the prison establishments either by phone or by a reminder letter. Non-response errors may also be due to the fact that some of the variables of the questionnaire are not filled in or are erroneously filled in; in these cases, after the checks carried out by the competent employees of ELSTAT the errors are duly corrected in cooperation with the involved prison establishments.

15. Timeliness and punctuality

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15.1 Timeliness

The time lag between the completion of data collection and the release of the results is 365 days.

15.2 Punctuality

Any delays are due to the fact that some administrative data sources delay response to questionnaires.

16. Comparability

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16.1 Comparability - geographical

The definitions and units of measure that are used do not rely on agreements between EU Member States and Eurostat, yet they are common with the definitions and units of measure used by the prison establishments all over Greece.

16.2 Comparability over time

- Data for the years 2002, 2003 and 2004 are based on estimations
- From 2005 onwards, there is a change in the grouping of the age of prisoners.

17. Coherence

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17.1 Coherence cross-domain

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17.2 Coherence - internal

There are not significant differences between the common variables of the survey and the variables of other surveys.

18. Cost and burden

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No other burden than the operational expense of the competent Section of the Social Statistics Division of ELSTAT.

19. Data revision

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19.1 Revision policy

Data are revised when the relevant legislation is revised.

19.2 Revision practice

After having identified users' needs, the questionnaire is re-designed, when appropriate, fully ensuring comparability of data longitudinally.

20. Statistical processing

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20.1 Source data

Primary data derive from administrative data sources.

20.2 Frequency of data collection

Data are collected on a quarterly basis.

20.3 Data collection

The statistical questionnaires, duly completed by the Director of the competent prison, are transmitted to the Section of Justice and Public Order Statistics of ELSTAT.

20.4 Data validation

The data are validated by means of a series of qualitative and quantitative checks which are mainly based on:

- 1. Cross-checking of primary data with corresponding data of the previous year.
- 2. Comparisons between the main aggregates of the survey with corresponding aggregates of other statistical surveys.

20.5 Data compilation

The data, after having been collected, undergo logical checks, they are codified, imported in the electronic data base, tabulated and finally they are published.

20.6 Adjustment	
No	

21. Comment <u>Top</u>